

CITY OF GRAND RAPIDS
CITY COUNCIL MEETING
MONDAY, MARCH 9, 2009 – 5:00 P.M.
CITY HALL COUNCIL CHAMBERS

CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, March 9, 2009 at 5:00 p.m.

CALL OF ROLL: On a Call of Roll, the following members were present: Mayor Dale Adams; Councilman Ed Zabinski, Joe Chandler, Gary McInerney, and Dale Christy. Absent: None.

Others Present: City Attorney Chad Sterle, City Administrator Shawn Gillen; City staff: Tom Pagel, Shirley Miller, Jeff Davies, Bob Cahill, Lynn DeGrio, Frank Scherf, Marilyn Isaac, Eric Trast.

PRESENTATIONS/PROCLAMATIONS: None.

PUBLIC FORUM: None.

COUNCIL REPORTS:

- Councilman Christy updated the Council on recent Recreation/Park/Civic Center Board meeting, Cable Commission and Western Mine Pit Board.
- Mayor Adams noted Monday, March 16th there are five public hearings scheduled for City projects, and encouraged Council members to call City Engineer Pagel if they have any questions.
- Mayor Adams also requested the Council consider adopting a resolution urging the FDIC to consider alternatives to the proposed special assessment that provide replenishment of the Depository Insurance Fund without harming the viability of our community's banks.

APPROVAL OF MINUTES:

MOTION BY COUNCILMAN McINERNEY, SECOND BY COUNCILMAN ZABINSKI, TO APPROVE THE COUNCIL MINUTES OF MONDAY, FEBRUARY 23, 2009 AT 3:30 AND 5:00 AND FEBRUARY 19, 2009 AS PRESENTED. The following voted in favor thereof: Chandler, McInerney, Zabinski, Christy, Adams. Opposed: None, motion passed.

CONSENT AGENDA:

MOTION BY COUNCILMAN ZABINSKI, SECOND BY COUNCILMAN CHRISTY, TO APPROVE CONSENT AGENDA ITEMS 1-7 AS PRESENTED AND ADD 7A & 7B.

1. Affirm appointments to Board of Appeal and Equalization.
Jim Millis – 3/1/2010
Councilman McInerney – 3/1/2011

Jim Denny – 3/1/2012

2. Approve application for Special Permit for Use and Possession of a Firearm within the Grand Rapids City Limits to Steven Moe for sponsoring organization Minnesota Mounted Shooters. Event to be held June 26, 27 & 28, 2009 at the Itasca County Fairgrounds.
3. Approved the hiring of temporary employees with the Grand Rapids Park and Recreation Department effective March 9, 2009.
4. Approve hiring Jacob Leingang and Grady Anderson as part-time coaches at the IRA Civic Center beginning March 10, 2009.
5. Approve entering into rental agreements with area businesses for advertising at the IRA Civic Center.
6. Approve LG220 Application for Exempt Permit for Itasca County Ducks Unlimited for raffles. Date of event: September 10, 2009 at Sawmill Inn.
7. Approve renewal of Central School lease with Sarah Detjen, dba Scrapbooking Corner.
- 7A. Adopt a resolution accepting a \$4,500 grant from the Blandin Foundation for initiation of the Search Conference on the future of the Itasca County area.
- 7B. Allow the Grand Rapids Fire Department to apply for a 2008 Homeland Security Program grant in the amount of \$70,000.

The following voted in favor thereof: Chandler, McInerney, Zabinski, Christy. Adams. Opposed: None, motion passed.

SETTING OF REGULAR AGENDA:

MOTION BY COUNCILMAN ZABINSKI, SECOND BY COUNCILMAN CHANDLER TO APPROVE THE REGULAR AGENDA AS PRESENTED. The following voted in favor thereof: Chandler, McInerney, Zabinski, Christy, Adams. Opposed: None, motion passed.

ACKNOWLEDGE BOARD AND COMMISSION MINUTES:

The Council acknowledged receipt of the following Board/Commission minutes:

- Housing and Redevelopment Authority
- Policy and Ordinance Review Committee
- Human Rights Commission

DEPARTMENT HEAD REPORT:

Rob Mattei, Community Development Director provided his semi-annual report to the Council. The entire report has been made a part of the agenda packet.

COUNCIL:

10. Reconsider terms of Economic Development Authority appointed members.

Due to reappointments, resignations, meetings dates, and term lengths Councilman Zabinski requested the Council reconsider appointments made to the EDA at the February 23rd Council meeting. His recommendation would be to consider reappointing Mike Przytarski to a full term on the EDA, starting 3-1-09 through 3-1-2015, and appoint Mary Richie to fill the unexpired term of Ed Zabinski, effective immediately and terminating 3-1-2011.

MOTION BY COUNCILMAN ZABINSKI, SECOND BY COUNCILMAN McINERNEY, TO AMEND APPOINTMENT MADE TO THE EDA AT THE FEBRUARY 23RD COUNCIL MEETING AS FOLLOWING:

REAPPOINT MIKE PRZYTARSKI – TERM 3/1/09 THROUGH 3/1/2015

APPOINT MARY RICHIE TO FILL UNEXPIRED TERM OF ED ZABINSKI – TERM 2/23/09 THROUGH 3/1/2011.

The following voted in favor thereof: Chandler, McInerney, Zabinski, Christy, Adams. Opposed: None, motion passed.

COMMUNITY DEVELOPMENT DEPARTMENT:

11. Consider authorizing approval of Amendment No. 1 to the Subdivision Agreement for the Plat of Grand Plaza.

MOTION BY COUNCILMAN ADAMS, SECOND BY COUNCILMAN CHANDLER TO AUTHORITY APPROVAL OF AMENDMENT NO. 1 TO THE SUBDIVISION AGREEMENT FOR THE PLAT OF GRAND PLAZA. The following voted in favor thereof: McInerney, Zabinski, Christy, Chandler, Adams. Opposed: None, motion passed.

FINANCE DEPARTMENT:

12. Consider adopting the Credit Card purchasing Policy.

MOTION BY COUNCILMAN ZABINSKI, SECOND BY COUNCILMAN McINERNEY, TO APPROVE ADOPT THE CREDIT CARD PURCHASING POLICY AS PRESENTED. The following voted in favor thereof: Chandler, McInerney, Zabinski, Christy, Adams. Opposed: None, motion passed.

13. Consider adopting a resolution approving Second Amendment to Amended and Restated Contract for Private Development with D.W. Jones.

MOTION BY COUNCILMAN McINERNEY, SECOND BY COUNCILMAN CHANDLER, TO ADOPT RESOLUTION 09-28 – SECOND AMENDMENT TO AMENDED AND RESTATED CONTRACT FOR PRIVATE DEVELOPMENT BETWEEN THE CITY OF GRAND RAPIDS AND D.W. JONES, INC. The following voted in favor thereof: Zabinski, Christy, Chandler, McInerney, Adams. Opposed: None, whereby the resolution was declared duly passed and adopted.

14. Consider designating Deerwood Bank as a City depository for 2009.

MOTION BY COUNCILMAN CHANDLER, SECOND BY COUNCILMAN ZABINSKI, TO DESIGNATE DEERWOOD BANK AS A CITY DEPOSITORY FOR 2009. The following voted in favor thereof: Chandler, McInerney, Zabinski, Christy, Adams. Opposed: None, motion passed.

15. Consider approving two Grand Rapids State Bank Merchant Agreements, one for accepting payments for special assessments and one for accepting payment for all other City revenue, and authorizing the Mayor to sign the Merchant Application and the Visa Tax Payment Program Registration Form.

MOTION BY COUNCILMAN McINERNEY, SECOND BY COUNCILMAN CHRISTY TO APPROVE TWO AGREEMENTS WITH THE GRAND RAPIDS STATE BANK, ONE FOR ACCEPTING PAYMENTS FOR SPECIAL ASSESSMENTS WITH A FIXED CONVENIENCE FEE OF \$3.95; AND ONE FOR ACCEPTING PAYMENT FOR ALL OTHER CITY REVENUE WITH NO CONVENIENCE FEE CHARGED. The following voted in favor thereof: Chandler, McInerney, Zabinski, Christy, Adams. Opposed: None, motion passed.

Council discussed after one year staff review for potential RFP.

16. Consider adopting a resolution approving amendments to the City-wide fee schedule.

MOTION BY COUNCILMAN CHRISTY, SECOND BY COUNCILMAN ZABINSKI, TO ADOPT RESOLUTION NO. 09-29 – AMENDING THE GRAND RAPIDS CITY-WIDE FEE SCHEDULE FOR CITY SERVICES. The following voted in favor thereof: Chandler, McInerney, Zabinski, Christy, Adams. Opposed: None, whereby the resolution was declared duly passed and adopted.

INFORMATION TECHNOLOGY:

17. Consider approving the purchase of the Legistar software from Municipal Code Corporation for an amount not-to-exceed \$22,000.00 funded from the Technology Fund and authorize signatures.

MOTION BY COUNCILMAN ZABINSKI, SECOND BY COUNCILMAN CHRISTY, TO APPROVE THE PURCHASE OF THE LEGISTAR SOFTWARE

FROM MUNICIPAL CODE CORPORATION FOR AN AMOUNT NOT-TO-EXCEED \$22,000.00 FUNDED FROM THE TECHNOLOGY FUND AND AUTHORIZE THE APPROPRIATE SIGNATURES. The following voted in favor thereof: McInerney, Zabinski, Christy, Chandler, Adams. Opposed: None, motion passed.

18. Consider approving the staff recommendation for IT tech support with Jackson PC at \$50.00 per hour.

MOTION BY COUNCILMAN CHANDLER, SECOND BY COUNCILMAN ZABINSKI, TO APPROVE IT TECH. SUPPORT WITH JACKSON PC AT \$50.00 PER HOUR, NOT-TO-EXCEED \$2,000.00. The following voted in favor thereof: Zabinski, Christy, Chandler, McInerney, Adams. Opposed: None, motion passed.

19. Consider authorizing staff to lease a Canon 3080 copier from North Country Business Products for \$125.00 per month plus the per copy fee and authorize the Mayor's signature.

Councilman Zabinski had some questions regarding the bidding process and requested that this item be tabled until the next regular Council meeting.

MOTION BY COUNCILMAN ZABINSKI, SECOND BY COUNCILMAN McINERNEY, TO TABLE REQUEST FOR LEASING A COPIER FOR THE PUBLIC WORKS DEPARTMENT UNTIL THE NEXT REGULAR COUNCIL MEETING. The following voted in favor thereof: Chandler, McInerney, Zabinski, Christy, Adams. Opposed: None, motion passed.

ADMINISTRATION:

20. Consider authorizing the Mayor and City Administrator to sign the Letter of Understanding to allow the Public Works employees to participate in the City of Grand Rapids Wellness Program by depositing money into the Health Reimbursement Account.

MOTION BY COUNCILMAN ZABINSKI, SECOND BY COUNCILMAN CHRISTY, TO AUTHORIZE THE MAYOR AND CITY ADMINISTRATOR TO SIGN THE LETTER OF UNDERSTANDING TO ALLOW THE PUBLIC WORKS TO PARTICIPATE IN THE CITY OF GRAND RAPIDS WELLNESS PROGRAM BY DEPOSITING MONEY INTO THE HEALTH REIMBURSEMENT ACCOUNT. The following voted in favor thereof: Chandler, McInerney, Zabinski, Christy, Adams. Opposed: None, motion passed.

21. Consider approving the changes to the Itasca County Intergovernmental Planning Board Agreement as presented and authorize appropriate signatures.

MOTION BY COUNCILMAN ZABINSKI, SECOND BY COUNCILMAN CHRISTY, TO APPROVE THE CHANGES TO THE ITASCA COUNTY INTERGOVERNMENTAL PLANNING BOARD AGREEMENT AS PRESENTED

AND AUTHORIZE APPROPRIATE SIGNATURES. The following voted in favor thereof: Chandler, McInerney, Zabinski, Christy, Adams. Opposed: None, motion passed.

22. Consider resolving the pending issue between Chemical Specialties and the City of Grand Rapids as specified in Pierringer Release.

MOTION BY COUNCILMAN McINERNEY, SECOND BY COUNCILMAN ZABINSKI, TO APPROVE THE PIERRINGER RELEASE BETWEEN THE CITY OF GRAND RAPIDS AND CHEMICAL SPECIALTIES, INC. The following voted in favor thereof: McInerney, Zabinski, Christy, Chandler, Adams. Opposed: None, motion passed.

VERIFIED CLAIMS:

23. Consider approving the verified claims for the period February 17, through March 2, 2009 in the total amount of \$811,063.90, of which \$246,000 are investments.

MOTION BY COUNCILMAN CHRISTY, SECOND BY COUNCILMAN McINERNEY, TO APPROVE THE VERIFIED CLAIMS AS PRESENTED:

ACHESON TIRE COMPANY INC	448.86	FLAHERTY & HOOD	31.35
AMERIPRIDE LINEN & APPAREL	134.36	G & K SERVICES	82.80
ANDERSON GLASS	501.64	GARTNER REFRIGERATION CO	430.61
D. ANDERSON -CHANGE FUND	2,580.00	GEMINI SPORT MARKETING INC	115.00
APPLIED INDUSTRIAL TECH	1,176.18	SHAWN GILLEN	21.70
ARROWHEAD FIRE SAFETY EQUIP	105.00	MATTHEW GOOKINS	200.00
AUTO VALUE -GRAND RAPIDS	82.78	GRAND ITASCA CLINIC	15.48
BILL BLOCK	35.00	GRAND ITASCA HOSPITAL	L 202.34
BRENT BRADLEY	35.00	GRAND RAPIDS CITY PAYROLL	190,295.56
BURGGRAF'S ACE HARDWARE INC	184.91	GRAND RAPIDS NEWSPAPERS INC	246.15
CDW GOVERNMENT INC	9,634.31	GRAND RAPIDS STATE BANK	150,025.00
CARGILL INCORPORATED	3,746.20	HEIMAN INC	72.61
CLAREY'S SAFETY EQUIPMENT INC	300.23	CYNTHIA HENRICKSON	203.00
CLUSIAU SALES & RENTAL	86.90	HIBBING COMMUNITY COLLEGE A	4,800.00
TRAVIS COLE	168.50	HOTSY EQUIPMENT OF MINNESOTA	100.30
COLE HARDWARE INC	494.67	ICTV	4,682.61
COMFORT SUITES	92.66	ITASCA CHIROPRACTIC CENTER	40.81
CONNECTING POINT TECHNOLOGIES	726.55	ITASCA COUNTY ATTORNEY OFFICE	128.00
CRYSTEEL TRUCK EQUIPMENT INC	1,041.86	ITASCA COUNTY TREASURER	2,959.13
D.C.R. COMMUNICATIONS INC	333.82	ITASCA DRIFTSKIPERS	250.00
DAVIS OIL	316.20	ITASCA UTILITIES INC	560.00
JAMES DENNY	35.00	BRIAN N. JOHNSON	40.00
DIMICH LAW OFFICE	6,250.00	K-MART CORPORATION	54.17
DULUTH CLINIC , LTD	102.08	KENNEDY & GRAVEN	630.60
SMDC HEALTH SYSTEMS	75.00	KEV'S AUTO BODY	350.00
DUSTCOATING INC	3,605.56	L&M SUPPLY	124.54
EARTHGRAINS -FERGUS FALLS	78.12	LEAGUE OF MINNESOTA CITIES	60.00
RON EDMINSTER	92.40	LEE LONGORIA	99.00
EXXON MOBIL FLEET SERVICES	2,388.00	MARKETPLACE FOODS	53.76
FASTENAL COMPANY	4.32	BRIAN MATTSON	73.00
FERRELLGAS	687.24	DR RONALD MCBRIDE JR	11.78

S.MILLER -PETTY CASH FUND	84.68	QWEST	6.70
MN CHIEFS OF POLICE ASSOC.	410.00	R.R. NELSON REAL ESTATE, LLC	8,500.00
MN BCA/TRAINING & DEVELOPMENT	600.00	RAPIDS BODY SHOP	447.30
MINNESOTA ENERGY RESOURCES	15,312.78	RAPIDS PLUMBING & HEATING INC	844.45
MN STATE RETIREMENT SYSTEM	1,278.39	RAPIDS WELDING SUPPLY INC	29.82
MINNESOTA SALES & USE TAX	2,514.13	RURAL CELLULAR CORPORATION	2,976.92
MN SHOOTING SPORTS	540.00	SEH-RCM	19,389.00
STATE OF MINNESOTA	40.00	SMDC MEDICAL CENTER	166.89
MINNESOTA TORO	437.37	SANDSTROM COMPANY INC	4,162.38
UNIVERSITY OF MINNESOTA	330.00	STEVEN SCHAAR	35.00
MINUTEMAN PRESS	260.50	ERIK SCOTT	54.45
MONTAVON MOTORS SALES & SERV	603.39	LEIGH SERFLING/PETTY CASH	500.00
NATIONAL SEMINAR GROUP	398.00	SILVERTIP GRAPHICS SIGNS	240.12
RAY NIKKEL	708.33	SIM SUPPLY INC	690.24
NORD AUTO PARTS	411.89	SMITH BARNEY	96,000.00
NORTHERN BUSINESS PRODUCTS INC	542.68	STREICHER'S	10.99
NORTHLAND OFF ROAD & 4 WD	71.34	STERLE LAW OFFICE	6,747.50
NORTRAX EQUIPMENT COMPANY	160.09	STOKES PRINTING COMPANY	1,991.50
NORVEND INC	66.00	TDS Metrocom	1,853.85
OSI ENVIRONMENTAL BR	50.00	TRUE NORTH INSULATION LLC	400.00
OFFICE DEPOT	596.36	U S BANK	119,097.50
PEPSI-COLA	2,174.78	UPPER LAKE FOODS INC	857.49
PERSONNEL DYNAMICS, LLC	259.98	VIKING ELECTRIC SUPPLY INC	165.33
PICTOMETRY INTERNATIONAL CORP	1,946.00	WELLS FARGO BANK NA	101,475.00
PIONEER MUTUAL LIFE INS CO	1,066.53	WENDIGO GOLF COURSE	459.90
PORTABLE JOHN	370.64	RYAN WHITING	116.60
PUBLIC SAFETY WAREHOUSE	783.84	WILLIAMS STEEL & HARDWARE	135.28
PUBLIC UTILITIES COMMISSION	2,913.51	ED ZABINSKI	40.70
P.U.C.	16,235.13		

The following voted in favor thereof: McInerney, Zabinski, Christy, Chandler, Adams. Opposed: None, motion passed.

ADJOURN: There being no further business the meeting adjourned at 6:23 p.m.

Respectfully submitted:

Karen Alto, Interim City Clerk